DuraLabel® 9000

QuickStart Guide

Read Me First!

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****IMPORTANT****

For Upgrading from an existing DuraLabel driver installation!

Upgrade Drivers

In order to upgrade DuraLabel printer drivers the previous driver will need to be uninstalled. Please follow these steps:

1. Press the "**Uninstall Driver**" button on the installation screen.
2. Click "**Remove printer drivers**" and click "**Next**."
3. Click "**Use advanced printer driver removal options**" and click "**Next**."
4. Check all existing DuraLabel printers and click "**Next**."
5. Check all existing DuraLabel drivers and click "**Next**."
6. Check all existing DuraLabel components and click "**Next**."
7. Check the files associated with the deleted items you wish to remove and click "**Next**."
8. Check through the list provided and click "**Finish**."
9. Click "**Restart**."

The Duralabel 9000 printer driver may now be installed. Begin with page 3, "Connect The Printer" of the QuickStart Guide.

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Introduction

Thank you for purchasing the DuraLabel 9000 wide-format sign and label printer. This guide provides steps to help you set up your printer, load supplies, and print custom signs and labels immediately.

The ribbon and various print media for the DuraLabel 9000 have been optimized for compatibility and print quality. Only authorized supplies from Graphic Products will print correctly with the DuraLabel 9000.

For further assistance, please visit www.DuraLabel.com or call our customer service department. Business hours are M-F 6 a.m. – 5 p.m. Pacific Time.

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Unpack Printer & Supplies

Check that all equipment and supplies are present and undamaged before proceeding.

Equipment Checklist

- DuraLabel 9000 printer unit with cutter built-in
- DuraLabel 9000 CD with printer driver, label templates and symbols
- DuraLabel 9000 User's Guide
- DuraLabel 9000 QuickStart Guide
- Power cord
- USB cord
- Supply guides (2)
- Ribbon supply core
- Ribbon guides with screws (2)

If any parts are missing, please contact the Graphic Products customer service department at 1-800-788-5572.

Connect Printer, Install & Configure Driver

Connect The Printer

1. Connect the printer to a power supply using the provided power adapter.

2. Connect the printer to a computer using either the USB cable.

Note: Please see page 16-19 of User's Guide if you are using a Serial or Parallel Port.

3. Turn the printer ON using the power switch in the back of the printer.

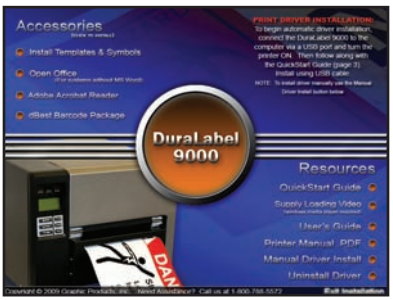
4. A Found New Hardware dialogue window may appear. If so, select "**No, not this time**."

Install Software & Driver

1. Insert the DuraLabel 9000 CD into the CD-ROM drive.

2. At the prompt, select "**Install the software automatically**" and click "**Next**."

3. Follow the on-screen prompts to install drivers.



Configure Driver

1. Go to "**Start >> Control Panel >> Printers and Faxes**."

2. Right-click on the DuraLabel 9000 and choose **"Printing Preferences."**

3. Click on "**Page Setup**."

4. Set Media Setting to "**Continuous**." (only if using continuous supply)

5. Set Media Setting to "**Labels With Gaps**." (only if using die-cut labels, see page 21 of User's Guide)

6. Set Media Setting to "**Labels With Marks**." (only if using labels with black marks, see page 22 of User's Guide)

Load Supplies

****IMPORTANT**** ***Always turn OFF the power first!***

The ribbon and various printer media for the DuraLabel 9000 have been optimized for compatibility and print quality. Only authorized supplies from Graphic Products will print correctly in the Duralabel 9000.

If the following procedure is not clear, please view the supply loading instructional video on the DuraLabel 9000 CD.

For printing with Die-Cut labels, see Die-Cut Label Instructions section of the DuraLabel 9000 User's Guide, pg.21.

Load Vinyl Supply

1. Ensure that the printer is turned OFF before loading supplies.

2. Open the *printer cover* by lifting up on the handle on the right side of the printer.

3. Push the green *print head release lever* to pop-up the *print head mechanism*.

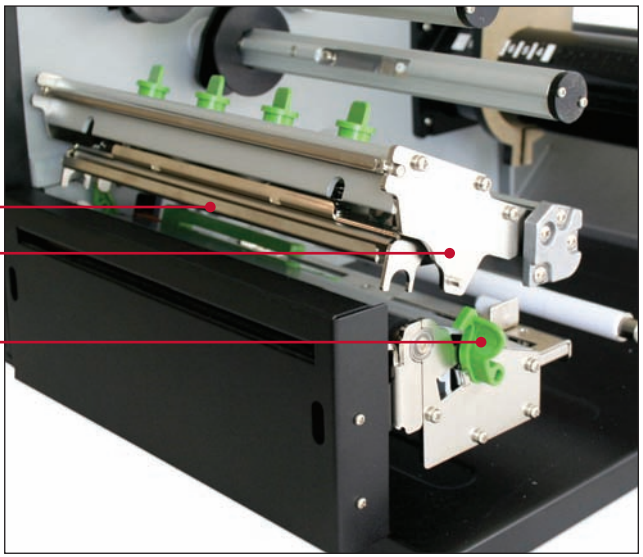


Figure 1

4. Remove outside *supply guide* from the *supply bar*.

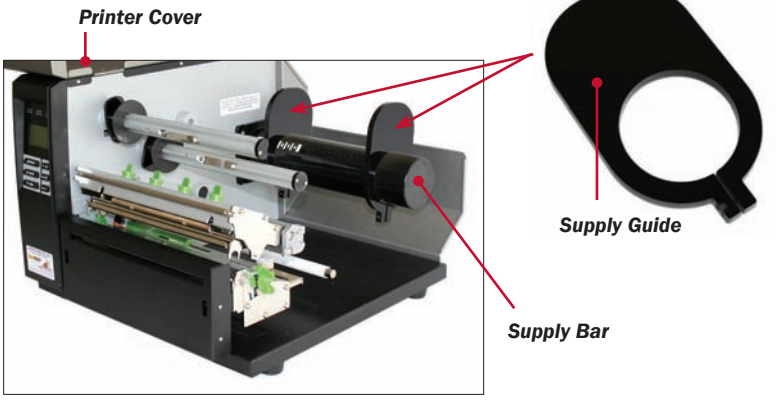


Figure 2

5. Adjust the inside *supply guide* to cover the number corresponding to the size of vinyl being loaded. (see Figure 3 & 4)

Figure 3 The inside supply guide is set for 6" vinyl supply/media.

Figure 4 The inside supply guide is set for 8" vinyl supply/media.

6. Place the vinyl supply onto the *supply bar.*

Note: The vinyl supply should roll over the top and towards the front of the printer.

7. Fit the *supply guide* onto the *label bar*, against the vinyl supply, but with enough room for vinyl supply to rotate with ease.

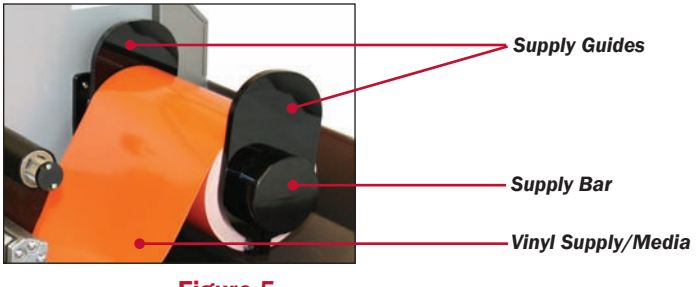


Figure 5

8. Pull the leading edge of the vinyl supply and thread the vinyl supply under the *media guide bar* and through the *adjustable media guides*.

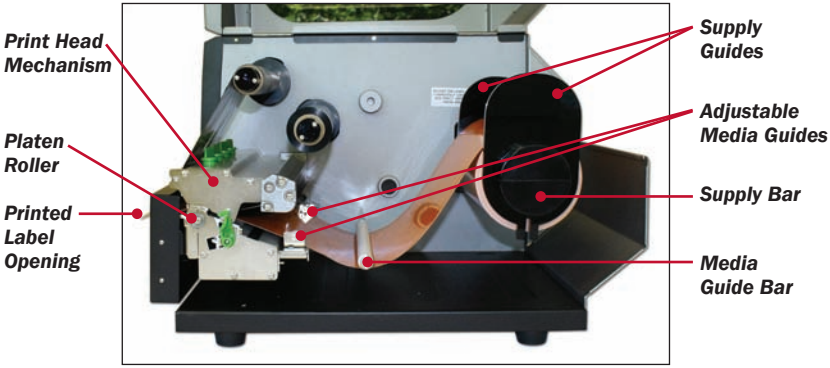


Figure 6

9. Pull the vinyl supply over the black *platen roller* and through the *printed label opening*.

Note: Make sure the label supply threads under the green media sensor, located under the print head mechanism.

10. Move the *adjustable media guides* to fit the width of the vinyl supply, securing the vinyl in place.

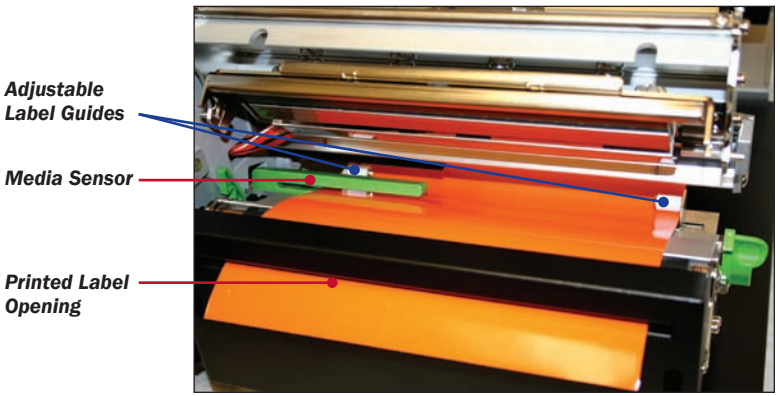


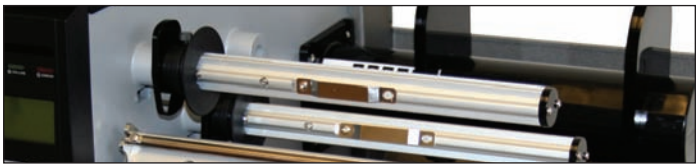
Figure 7

Load Ribbon Supply

1. Set the ribbon guides based on the size of ribbon loaded.

a. For 4.33" ribbon, move each ribbon guide to the line indicated on the label on the ribbon spindles and tighten the screws on the top of the ribbon guide.

b. For 8.66" ribbon, move the ribbon guides against the inside wall of the printer.



2. Slide an empty ribbon supply core onto the front *ribbon rewind spindle,* flushed against the *ribbon guide*.

3. Slide a roll of ribbon supply onto the *ribbon spindle* flushed against the *ribbon guide* with the leading edge hanging down, towards the back of the printer.

4. Pull the ribbon supply back, then down and thread it underneath the *print head mechanism* and above the *ribbon sensor* (black bar above media sensor).

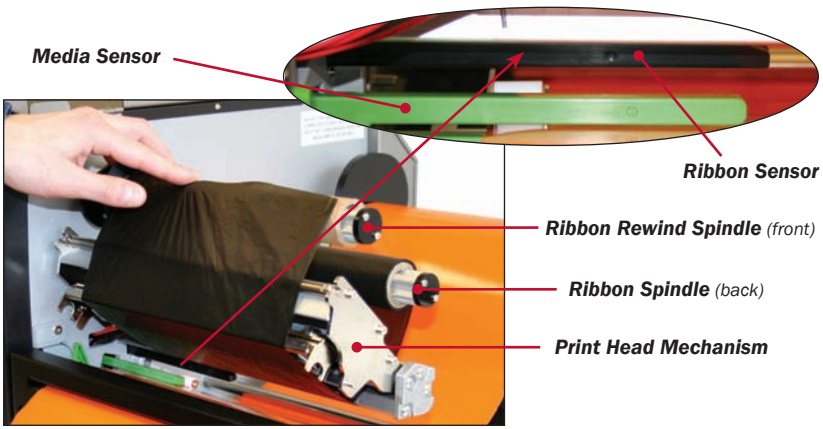


Figure 8

5. Tape the ribbon supply to the front of the empty ribbon supply core.

6. Roll the *ribbon rewind spindle* (front spindle) clockwise a few times, towards the back of the printer to tighten the ribbon and remove flaws and fingerprints.

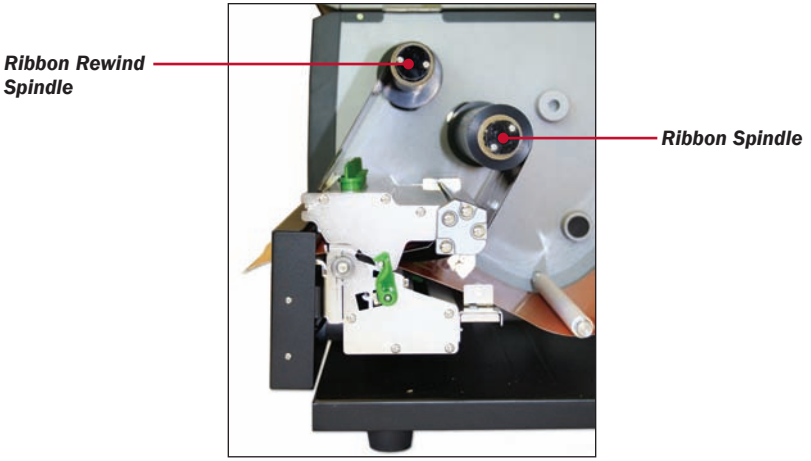


Figure 9

7. With both hands on each side of the *print head mechanism*, close the *print head mechanism* by pressing down.

Note: Make sure the print head release lever latches closed.

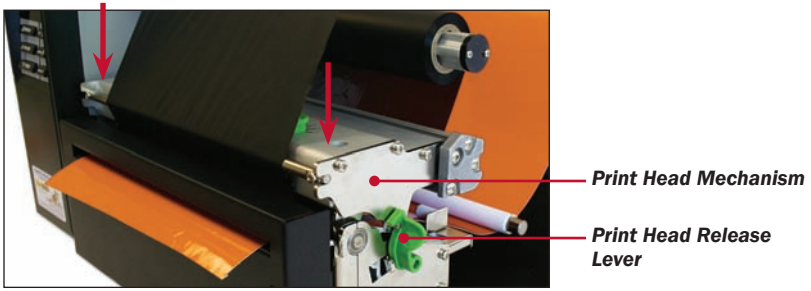


Figure 10

8. Close the *printer cover*.

9. Turn the printer ON.

Creating & Printing Signs & Labels

Signs and labels can be created using a variety of common software, including most word processors. The instructions in the following guide are intended for use with Microsoft Word® and other common word processors. In addition, a variety of Word templates are included on the DuraLabel 9000 CD.

1. Open Microsoft Word or another word processor.
2. Select the DuraLabel 9000 as the active printer.

Format Document To Print Label

1. Adjust all margins to 0.
2. Adjust paper size and orientation:
- If label width is the width of the supply, set page width to the width of the supply, page height to the height of the label, and orientation to Portrait.
- If label height is the width of the supply, set page width to the width of the label, page height to the width of the supply, and orientation to Landscape.

3. Insert a text box into the document.
4. Adjust size and position as desired by clicking and dragging box.
5. Click inside the text box to enter label text.
6. Add desired symbols.

Note: The symbols folder is located in the My Documents/DuraLabel 9000 folder.

7. Print label like a normal document.

Note: For optimum printing, see Troubleshooting section of the DuraLabel 9000 User's Guide pg.50-52.

Please contact us for all your labeling needs. From standardized to custom labels, we're ready to provide the labeling supplies you need.
Call 1-800-788-5572 today to get your labeling problems solved.

1-800-788-5572

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